

OVERVIEW OF BUDGET

DEPARTMENT: IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
ADMINISTRATOR (INTERIM): MARY SAWICKI
BUDGET UNIT: RHH 498

I. GENERAL PROGRAM STATEMENT

The In-Home Supportive Services (IHSS) Program was created in 1973 to serve elderly, blind, or disabled individuals who are not able to remain in their homes without assistance. Section 12302.25 of the Welfare and Institutions Code mandate that each County, on or before January 1, 2003, must act as, or establish an employer of record for the IHSS providers for collective bargaining purposes. The IHSS Public Authority was established to comply with that mandate.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	52,494	1,824,576	794,516	8,091,439
Total Revenue	1,337,592	1,824,576	856,272	6,738,893
Fund Balance		-		1,352,546
Budgeted Staffing		14.0		16.0

Actual 2002-03 expenses were \$1,030,060 under budget. Cost savings were realized in leased facility cost and full staffing was not achieved until March 2003.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Net increase in 2.0 budgeted positions. Added 2.0 IHSS Assistants due to workload needs.

PROGRAM CHANGES

An Emergency Respite Service program is being added to assist IHSS clients whose IHSS care-provider becomes suddenly unavailable. The cost and description (24 Hour Emergency Service) of this service was not correctly stated in the 2002-03 budget. The anticipated cost and description is accurately stated in the 2003-04 budget.

Medical benefits will be provided to a limited number of eligible IHSS providers in 2003-04. On January 14, 2003 the IHSS Board of Directors approved an MOU between the IHSS employees union and the Public Authority, which provided for 1) a wage increase and, 2) an annual amount not to exceed \$1.0 million in local share to fund health care benefits for eligible providers. The Board of Supervisors approved the appropriations and revenues in Item 65 on January 14, 2003.

Total appropriations and revenue budgeted for health care benefits in 2003-04 are \$4,545,455. Federal and State reimbursement will cover approximately 78% of total expenditures (\$3,545,455) for health care benefits. The remaining 22% (\$1,000,000) is local share. The local share will be funded with Social Services Sales Tax (Realignment).

The Public Authority will pay health care benefits. Claims for state/federal reimbursement (approximately 78%) are filed quarterly with the state and will be reimbursed through this budget unit. The remaining local share will be provided through operating transfers from the HSS Administrative budget.

IHSS PUBLIC AUTHORITY

GROUP: Human Services System
DEPARTMENT: IHSS Public Authority
FUND: Special Revenue RHH 498

FUNCTION: IHSS
ACTIVITY: Public Authority

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	431,156	649,924	649,924	140,991	790,915
Services and Supplies	345,270	1,124,652	1,124,652	105,724	1,230,376
Transfers	-	-	-	143,287	143,287
Other Charges	-	-	-	4,545,455	4,545,455
Equipment	18,090	50,000	50,000	(21,140)	28,860
Contingencies	-	-	-	1,352,546	1,352,546
Total Appropriation	794,516	1,824,576	1,824,576	6,266,863	8,091,439
Revenue					
State, Fed or Gov't Aid	650,915	1,423,169	1,423,169	3,833,168	5,256,337
Other Revenue	205,357	401,407	401,407	1,081,149	1,482,556
Total Revenue	856,272	1,824,576	1,824,576	4,914,317	6,738,893
Fund Balance		-	-	1,352,546	1,352,546
Budgeted Staffing		14.0	14.0	2.0	16.0

Board Approved Changes to Base Budget

Salaries and Benefits	140,991	Added 2.0 IHSS Assistants, wage increases.
Services and Supplies	(107,634)	Decrease in inventorable equipment.
	17,500	Increase in telephone line costs due to operations reaching full capacity.
	14,350	Increase in staff travel.
	(17,010)	Vehicle purchase that was moved to appropriate object code (4040).
	(54,100)	Decrease in computer software expense due to ability to negotiate a more favorable contract for the registry
	43,417	Increase in postage due to the full implementation of the registry which will require a much higher volume of correspondence than that required in 2002-03.
	(42,285)	Decrease in space costs due to negotiation of a more favorable lease agreement than anticipated in 2002-03.
	42,200	Increase in background checks due to additional costs anticipated for conducting California Department of Justice Criminal Background Investigation (CBI) on prospective providers to be listed on the Public Authority registry; It is expected that 20% of the provider pool will be listed on the registry, at a cost of approximately \$47.00 per CBI.
	194,400	Increase in Emergency Respite services due to a restructuring of the 24hr emergency service
	67,275	Increase in provider/client training due to adjustments in response to state funding commitment for training; approximately 5% of providers and 5% of clients will receive training.
	21,222	Increased due to increased need for fiscal support from Aging and Adult Services staff.
	(73,611)	Misc decreases in other services and supplies.
	105,724	
Transfers	143,287	Increase due to Human Resource and Administrative Support charges budgeted in transfers out.
Other Charges	4,545,455	IHSS provider medical benefits.
Equipment	(21,140)	Decreased due to the fact that the majority of equipment purchases will have been completed in the 2002-03.
Contingencies	1,352,546	Fund balance adjustment.
Total Appropriation	6,266,863	
Revenue		
State, Fed or Gov't Aid	4,914,317	
Total Revenue	4,914,317	
Fund Balance	1,352,546	